

## STAKEHOLDERS RELATIONSHIP AND INVESTOR GRIEVANCE COMMITTEE

### COMPOSITION:

<b>Name</b>	<b>Position in the Committee</b>	<b>Designation</b>
Feni Jay Shah	Chairperson	Independent Director
Niraj Omprakash Seth	Member	Independent Director
Anand Sawroop Khanna	Member	Independent Director
Raju Mathuradas Paleja	Member	Managing Director

The Chairperson for the Stakeholders Relationship Committee shall be a Non-Executive Director.

The Company Secretary shall act as the Secretary of the Committee.

### MEETING:

The Committee shall meet at least once a year and the quorum for a meeting of the Committee shall either be two members or one-third of the members of the Committee, whichever is greater, with a minimum of one independent director present.

The Chairperson of the Stakeholders Relationship Committee shall be present at general meetings of the Company, or in the absence of the Chairperson, any other member of the Stakeholders Relationship Committee authorized by the Chairperson on this behalf.

### TERMS OF REFERENCE:

1. To consider and resolve the grievances of the security holders of the Company including complaints related to transfer/transmission of shares, credit of securities, non-receipt of annual report, non-receipt of declared dividends, issue of new/duplicate certificates, general meetings, etc. and such other securities-holders related matters;
2. To review measures taken for the effective exercise of voting rights by shareholders;
3. To review adherence to the service standards adopted by the Company in respect of various services being rendered by the Registrar and Share Transfer Agent;
4. To review various measures and initiatives taken by the Company for reducing the quantum of unclaimed dividends and ensuring timely receipt of dividend warrants/annual reports/statutory notices by the shareholders of the Company;
5. To consider and approve, the transfer or transmission of shares and other securities;
6. To consider and approve the issue of share certificates (including the issue of renewed or duplicate share certificates), transfer and transmission of securities, etc;
7. To sub-divide, consolidate and or replace any share or other securities certificate(s) of the Company;
8. To dematerialize or rematerialize the issued shares;
9. To ensure proper and timely attendance and redressal of investor queries and grievances;
10. Carrying out such other functions as may be specified by the Board from time to time or specified/provided under the Companies Act, 2013, the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 or other applicable laws or by any other regulatory authority; and
11. Performing such other functions as may be necessary or appropriate for the performance of its duties.